



**PY 22-23 Team UP AmeriCorps
Four Corners Child Advocacy Center & Child Maltreatment Prevention Action Team
Position Description**

Prevention Coordinator

Program Overview: Led by the United Way of SWCO (UWSWC), Team UP AmeriCorps places AmeriCorps members at organizations throughout Southwest Colorado to focus on improving the lives of community members, from cradle to career. Team UP has been utilizing collective impact initiatives since 2015 to collaborate across sectors and promote communication towards common goals within rural Southwest Colorado communities. Team UP AmeriCorps members provide direct service to improve outcomes in Education, Economic Opportunity & Healthy Futures. AmeriCorps, often referred to as the “domestic Peace Corps,” provides opportunities to improve lives and foster civic engagement all across the country.

One of TeamUP’s Action Teams is the Child Maltreatment Prevention Action Team (CMPAT). CMPAT is comprised of several local organizations to help support the goal that “every child is in a safe and supportive environment.” CMPAT does this through implementing new programs, services, and educational methods to educate the community about child abuse prevention. One of the organizations involved is the Four Corners Child Advocacy Center (FCCAC). FCCAC’s mission is to strengthen the community’s response to child abuse through prevention, intervention, education, and advocacy.

Service Position Summary:

CMPAT has identified three problem areas of child maltreatment prevention that need to be addressed in Montezuma County: Low community knowledge about child development, low community knowledge about effective parenting, and the number of child abuse cases that are substantiated in Montezuma County. The Prevention Educator will be an essential member of CMPAT by coordinating and implementing new projects developed by CMPAT partner organizations to address the identified problem areas. CMPAT also focuses on positive norms work by addressing the community norm about who is responsible for preventing child maltreatment. The Prevention Educator will support CMPAT by furthering communication and education to raise awareness that everyone in the community is responsible for preventing child maltreatment. Based at the Four Corners Child Advocacy Center, the Prevention Educator will continue to coordinate a formal prevention program throughout the community. While the member will be based out of the FCCAC, collaboration with CMPAT will involve frequent travel to partner sites. Continuing the community-wide prevention program will involve relaying specific messages for a wide variety of mandatory reports and facilitating workshops/trainings about how to recognize and respond to child abuse within individual organizations. The Prevention

Educator will also implement body safety education for teachers and parents targeted at reaching caregivers/providers who care for children 3 to 8 years old.

Essential Functions (Primary Responsibilities): Team UP AmeriCorps members engage with organizations to develop, implement, and enhance programs, projects, and activities that will create progress towards Team UP's, CMPAT, and FCCAC's goals. These duties include:

- Expand child maltreatment prevention initiatives in Montezuma County through the following initiatives:
 - Continue to implement a media campaign (campaign is in progress) to promote positive community norms around child maltreatment prevention. Create new avenues to promote the message of the campaign.
 - Facilitate discussions and programming with youth to identify projects that align with local youth's goals and member's areas of interest/experience that support the above mentioned media campaign.
 - Utilize a leadership curriculum with high school youth to prepare them to present to local leadership (ex: town councils) about child maltreatment prevention in our community.
 - Coordinate, implement, and expand projects developed by CMPAT to expand knowledge about child development and effective parenting and decrease the number of substantiated cases of child abuse in Montezuma County.
- Outreach, schedule, and facilitate prevention trainings in schools, businesses, medical offices, and community organizations, providing service to mandatory reporters, caregivers of children, and high school aged youth
- Become trained in and expand facilitation in the following topics: Recognizing & Responding, Healthy Touch, Body Safe Education, Bi-Stander Education, (Potential: Safe Sitter Regulations, and Stewards for Children, and Nurturing Healthy Sexual Development)
- Track progress and collect data for Performance Measures and other evaluation tools
- Communicate with the regional Team UP AmeriCorps team and represent Team UP and Serve Colorado in the community and on social media
- Attend trainings and participate in Days of Service
- Attend Team UP AmeriCorps regional trainings, cohort connection days, and Days of Service

Marginal Functions (Secondary Responsibilities): Additional tasks include:

- Participate in professional development with staff of FCCAC.
- Attend monthly CMPAT meetings.

Physical, Emotional, and Intellectual Demands:

- As the member will be focusing on emotionally challenging topics, the member must have self-awareness on a multitude of levels. The member should have awareness around how the subject of child abuse might affect them.
- The member should have awareness around how the subject may be triggering to others whom they are training, and will therefore need to practice empathy and de-escalation skills, when needed.

- Because this position is about community education, there will be a learning curve to understand and make these concepts resonate to various audiences; this can be intellectually demanding.
- Willingness to learn, adapt, and grow in a position
- Ability to serve independently, take initiative, and be motivated by the projects they are doing
- Compassion and awareness: self-awareness, awareness of cultural differences, social differences and understanding of implicit bias
- Strong commitment to justice, equity, diversity and inclusion

Desired Qualifications:

- Ethic of national and community service and a strong desire to create positive change
- Ability to communicate effectively both verbally and in writing; computer literate
- High School Graduate required (GED accepted,) college graduate or equivalent work experience preferred
- Ability to pass criminal history check
- Reliable transportation & proof of auto insurance
- U.S. Citizenship or lawful permanent resident status required
- **Individuals with lived experience are encouraged to apply**

Term of Service - Time Commitment: This is a Full-Time national and community service position requiring, at a minimum, a total of 1700 hours during the year (approximately 40 hours/week.) The position begins September 8, 2022 and ends August 31, 2023. Flexible hours are required, including occasional evening and weekend commitments. Service on the following dates is required (note that Days of Service dates are subject to change):

- Sept. 8-9: Team UP AmeriCorps Member Orientation
- Sept. 12-13: Host Site Orientation
- October TBD: State-wide AmeriCorps Member Retreat
- Jan. 16th : MLK Jr. Day of Service Event
- March/April TBD: Cesar Chavez Day of Service Event
- Team UP AmeriCorps Monthly Cohort Calls/Meetings: 2nd Tuesday of each month
- Team UP AmeriCorps Trainings (TATs): 2nd Tuesday of Nov, Feb, April, and June (all day)

Training and Support Provided: Team UP AmeriCorps members receive significant training and experience in community engagement, project implementation, leadership, diverse populations, and more. Up to 20% of total hours served may be spent in applicable, approved trainings. Members will be supervised and supported by Rose Jergens, Executive Director (rose@nestcac.org), as well as by Al Huckins, Team UP AmeriCorps Program Director (alh@unitedway-swco.org). The PY 22-23 cohort of Team UP AmeriCorps members serving throughout the region will act as additional resources and support for each other.

Location and Service Conditions: This position is based at Four Corners Child Advocacy Center. Occasional off site engagement and partnership activities, meetings, etc.

Benefits:

- A living allowance of approx. \$875/per pay period (twice per month) for an approx. total of \$21,000/12-month Term of Service. Taxes are deducted and the living allowance is distributed by direct deposit to the member's bank account.

- Health insurance
- Child care assistance (must meet qualifications)
- An education award of \$6,495 upon successful completion of term of service.
- It is possible to temporarily postpone repayment of qualified student loans through forbearance while serving as an AmeriCorps member
- Mileage reimbursement for travel to required trainings and days of service
- Non-tangible benefits including extensive training, valuable experience, networking, and the opportunity to serve the local community in a crucial area of need

Diversity and Equal Opportunity: United Way values the diversity of our community. In principle and in practice the diverse nature of our board, staff, and volunteers is recognized as one of our best assets. We respect each individual's unique gifts and prohibit unfair or discriminatory practices against anyone because of age, race, color, religion, national origin, disability, gender, sexual orientation, and any other protected category.

To Apply:

Step 1. Email a cover letter and resume to Team UP AmeriCorps Program Director Al Huckins @ alh@unitedway-swco.org. Be sure to indicate which position(s) you are interested in.

Step 2. Create an account on myAmeriCorps.gov and submit an application to be a [Team UP: Prevention Coordinator](#). **Please complete BOTH steps to apply.**

**All positions are contingent on grant funding.*