



**PY 21-22 Team UP AmeriCorps
Kiva Montessori & Battle Rock Charter School Position Description**

Social Emotional Learning Coordinator

Program Overview: Led by the United Way of SWCO (UWSWC), Team UP AmeriCorps places AmeriCorps members at organizations throughout Southwest Colorado to focus on improving the lives of community members, from cradle to career. Team UP has been utilizing collective impact initiatives since 2015 to collaborate across sectors and promote communication towards common goals within rural Southwest Colorado communities. Team UP AmeriCorps members provide direct service to improve outcomes in Education, Economic Opportunity & Healthy Futures. AmeriCorps is a part of the Corporation for National & Community Service, often referred to as the “domestic Peace Corps.” AmeriCorps provides opportunities to improve lives and foster civic engagement all across the country.

Children’s Kiva Montessori (KM) School is a tuition-free, public Charter School serving 125 children from 1st through eighth grade. We envision our school as a place of vibrant and joyful learning where students are immersed in academic, emotional, and social growth on their way to becoming kind, confident, and engaged members of their communities. Our mission is to build a strong foundation for children; challenge students through integrated curriculum; work in supportive and engaging environments; collaborate with one another; embrace diversity; and explore our passions.

Battle Rock Charter School (BR) serves approximately 85 children grades K-6 and is located in rural McElmo Canyon. BR’s mission is to nurture relationships and create a safe place for all members of the BR community; to educate the whole child through arts, outdoor experiences and social emotional learning; to create an authentic and integrated approach to educating multi-age groups of children while maintaining high expectations for success. Both schools are committed to embedding a culture of restorative practices from students to adults, including educators, administrators, and board members.

Service Position Summary: Social and emotional learning (SEL) is the process through which individuals acquire and effectively apply the skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions. The Social Emotional Learning Coordinator (SELC) will be responsible for delivering social emotional learning lessons to improve outcomes for youth, staff, and families within both schools. This includes expanding and implementing sustainable Social Emotional Practice systems. The SELC will provide school-wide trainings for students and provide suggestions and support as needed for classroom teachers. The SELC will provide whole group, small group facilitation and additional mentoring support to individual students as needed.

Essential Functions (Primary Responsibilities): Team UP AmeriCorps members engage with organizations to develop, implement, and enhance programs, projects, and activities that will create progress towards Team UP, KM, and BR's goals. These duties include:

- Design, develop, and implement Social Support systems at KM/BR in collaboration with key personnel and KM/BR administration.
- Facilitate social emotional supports as needed to respond to emerging needs.
- Provide ongoing social emotional training to KM/BR staff members.
- Teach social emotional skills to a cohort of students.
- Respond to conflicts as they occur with de-escalation support as needed.
- Maintain a calming, restorative space for students to de-escalate and reflect following conflicts.
- Document social emotional interventions and track impact over time through data collection and analysis.
- Participate in Restorative Practice training and work collaboratively with the Restorative Practice Coordinator.
- Develop and maintain positive relationships with students and staff at KM/BR as well as the community, families, and relevant organizations leading Social Emotional work.
- Engage parents in site-based social emotional training.
- Be a member of the Restorative Practices implementation teams at KM/BR.
- Communicate with the regional Team UP AmeriCorps team and represent Team UP and KM/BR in the community and on social media.
- Attend trainings and participate in Days of Service.

Marginal Functions (Secondary Responsibilities): Additional tasks include:

- Incorporate restorative practices in unstructured play time (recess).
- Be an active and engaged member of the teams of the UWSWC, Team UP AmeriCorps, Kiva Montessori, and Battle Rock.

Physical, Emotional, and intellectual Demands:

- Typical intellectual demands require demonstration of cultural competency and dedication for working with youth.
- Must be able to take initiative and problem solve. Must be a creative thinker.
- Must be consistent and fair with decisions and actions.
- Patience and empathy for working with young children.
- Ability to withstand various weather conditions for being outside.

Desired Qualifications:

- Ethic of national and community service and a strong desire to create positive change.
- Ability to communicate effectively both verbally and in writing; computer literate.
- High School Graduate required (GED accepted,) college graduate preferred
- Ability to pass criminal history check.
- Reliable transportation & proof of auto insurance.
- U.S. Citizenship or lawful permanent resident status required.

Term of Service - Time Commitment: This is a Three Quarters Time national and community service position requiring, at a minimum, a total of 1200 hours during the year (approximately 40 hours/week.) The position begins September 7, 2021 and ends May 31, 2022. Flexible hours are required, including

occasional evening and weekend commitments. Service on the following dates is required (note that Days of Service dates are subject to change):

- Sept. 7-8: Team UP AmeriCorps Member Orientation
- Sept. 9-10: Host Site Orientation
- Sept. 11th: Day of Service Event
- October TBD: State-wide AmeriCorps Member Retreat
- Jan. 17: MLK Jr. Day of Service Event
- March/April TBD: Cesar Chavez Day of Service Event
- Team UP AmeriCorps Monthly Cohort Calls: 2nd Tuesday of each month (1 hour)
- Team UP AmeriCorps Trainings (TATs): 2nd Tuesday of Nov, Feb, April (all day)

Training and Support Provided: Team UP AmeriCorps members receive significant training and experience in community engagement, project implementation, leadership, diverse populations, and more. Up to 20% of total hours served may be spent in applicable, approved trainings. Members will be supervised and supported by KM's Head of School Jeffery Pope (headofschool@kivacharter.org) and BR's Exceptional Services Administrator Tegan Lewis (tlewis@battlerockschool.org), as well as by Al Huckins (alh@unitedway-swco.org), the Team UP Program Director. The PY 21-22 cohort of Team UP AmeriCorps members serving throughout the region will act as additional resources and support for each other.

Location and Service Conditions: This position will be split between Kiva Montessori and Battle Rock campuses. Battle Rock campus is not a typical school setting. Member will need to feel comfortable working with students both inside and outside of buildings.

Benefits:

- A living allowance of approx. \$750/per pay period (twice per month) for an approx. total of \$13,500/9-month Term of Service. Taxes are deducted and the living allowance is distributed by direct deposit to the member's bank account.
- Health insurance
- Child care assistance (must meet qualifications)
- An education award of \$4,441.50 upon successful completion of term of service.
- It is possible to temporarily postpone repayment of qualified student loans through forbearance while serving as an AmeriCorps member
- Mileage reimbursement for travel to required trainings and days of service
- Non-tangible benefits including extensive training, valuable experience, networking, and the opportunity to serve the local community in a crucial area of need

Diversity and Equal Opportunity: United Way values the diversity of our community. In principle and in practice the diverse nature of our board, staff, and volunteers is recognized as one of our best assets. We respect each individual's unique gifts and prohibit unfair or discriminatory practices against anyone because of age, race, color, religion, national origin, disability, gender, sexual orientation, and any other protected category.

To Apply: Applications are being accepted on a rolling basis. Position will remain open until filled. To view this position and apply, visit:

<https://my.americorps.gov/mp/listing/viewListing.do?fromSearch=true&id=103721> and click "Apply Now." Applicants will have to create an account on myAmeriCorps.gov to complete the application process. To search through all open Team UP AmeriCorps positions, visit

<https://my.americorps.gov/mp/listing/publicRequestSearch.do> and type "Team UP" into the "Program Name" search bar.